

# Dr. R. Sayeelakshmi

## Assistant Librarian

Educational Multi Media Research Centre

Mobile No. 98427 87219

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### Educational Qualifications

: M.A., M.Ed., M.C.A., M.L.I.S., M.Com., M.Phil., Ph.D.

Cleared "UGC NET" exam in Library & Information Science in 1996.

Passed on line examination on e-course on digital library & Information services conducted by UGC

### Professional Experience

: Handled classes for B.L.I.Sci., and Commerce (DDE contact seminars and regular B.L.I.Sci. classes)

Evaluating B.Lib.Sci.&C.Lib. Sci. DDE exam papers for the Past 15 years

### Awards

: Non Book Material – ETV program, My script has won the appreciation of CEC, New Delhi.

Produced two numbers of educational television program (ETV) with free-lancer titled

- a) Know your library
- b) Non Book Materials

ETV program – Script narrated for 37 programs

Worked with producer for more than 100 ETV programs  
Experienced in visual collections for ETV programs, made transcripts, etc.

Radio Talk (A I R), Madurai : Script and presentation 16 programs  
Voice presentation 25 programs

Workshop/Seminar attended : Within Tamilnadu 6  
Other state 3  
Total 9

Paper presented/published : 10 nos.

Academic Membership : SALIS, Chennai

#### ADMINISTRATIVE EXPERIENCE

Role Played	Responsibilities	Period (Month & year)
1. Maintained seven kind of accounts as follows: a) like Recurring, b) Non recurring, c) production imprest, d) office contingency, e) EMC course account, f) PF & Pension accounts.	All the works carried out as per the direction of the Director, EMRC.	7-6-1989 to 25-6-2009
2. Maintained investments accounts		
3. Office Administrative works.		

#### CONTACT

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